

Residential Care Home Vaccination Programme (RVP) 2020/2021

July 2020



衛生署
Department of Health

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1. Background

Background

Residential Care Home Vaccination Programme (RVP)

Aims

- Provides **free** and **convenient** vaccination services for eligible persons in:
- **Residential Care Homes (RCHs)**
- **Residential Child Care Centres (RCCCs)**
- **Designated Institutions (DIs*)**

Format

- A form of **public private partnership**
- RCHs/RCCCs/DIs invite **Visiting Medical Officers (VMOs)** to provide on-site vaccination

Subsidy

- Reimbursement to VMOs through the eHealth System (Subsidies) (eHS(S)) after the injections

* DIs includes designated day activity centres, sheltered workshops and special schools serving non-institutionalised Persons with Intellectual Disability (PID) in Hong Kong



2. Review of RVP 2019/20

Vaccination Statistics of RVP 2019/20

1. Seasonal Influenza Vaccine (as at 31.3.2020)

Category	Type of Institution	Coverage in RVP 2019/20
Residents	RCHE	76%
	RCHD	77%
	RCCC	-
Staff	RCHE	40%
	RCHD	30%
	RCCC	-
Service User	DI	53% (calculated based on the number of service users in DIs enrolled)

2. Pneumococcal Vaccine (as at 31.3.2020)

Category	Type of Institution	No. of PCV13 administered in 2019/20	No. of 23vPPV administered in 2019/20
Residents	RCHE	Over 5 200	Over 2 200
	RCHD	Over 220	About 120

Vaccination Statistics of RVP 2019/20

3. MMR Vaccine* (as at 31.3.2020)

Category	Type of Institution	No. of MMR administered in 2019/20
Staff	RCHD	Over 1700
	RCCC	-

** In RVP 2019/20, eligible staff of RCHD and RCCC can receive measles vaccination under the one-off measles vaccination mop-up programme*

Highlights of Evaluation of 2019/20

1. Checking vaccination records and claims submission

- Both methods of batch upload and data input for individual vaccine recipient for checking vaccination records and submitting claims for reimbursement

2. Vaccine ordering

- Majority of VMOs satisfied with the vaccine ordering process

3. Vaccination equipment

- Most RCHs assisted VMOs in preparing vaccination equipment

4. Clinical waste management

- Most VMOs liaised with RCHs to assist in clinical waste management

3. Overview of RVP 2020/21

Overview of RVP 2020/21

- Seasonal Influenza Vaccination and Pneumococcal Vaccination for same eligible groups
- Subsidy level at \$100 per dose remains unchanged
- Two options for checking vaccination records and submitting claims for reimbursement are still available

Vaccinations covered under RVP 2020/21

A. Seasonal Influenza Vaccination (SIV)

- **Beginning in October every year**
- Subsidy: \$100 per dose

B. Pneumococcal Vaccination (PV)

- **All year-round**
 - ✓ 23-valent pneumococcal polysaccharide vaccine (23vPPV)
 - ✓ 13-valent pneumococcal conjugate vaccine (PCV13)
- Subsidy: \$100 per dose

Vaccinations covered under RVP 2020/21

Pneumococcal Vaccination (PV)

Eligibility	
RCHEs	All residents
RCHDs	Residents aged 65 or above

One dose PCV13

一劑 13 價肺炎球菌結合疫苗

1 year apart

One dose 23vPPV

一劑 23 價肺炎球菌多醣疫苗

- No re-vaccination** is needed after the completion of PCV13 and 23vPPV vaccination

Vaccinations covered under RVP 2020/21

Pneumococcal Vaccination (PV)

Past vaccination history	Client should receive
✓ PCV13 only	One dose of 23vPPV <u>one year*</u> after previous PV
✓ 23vPPV only	One dose of PCV13 <u>one year*</u> after previous PV
Both ✓ PCV13 & ✓ 23vPPV	No PV needed
Nil history of PV	<div>First PCV13 1 year* after then 23vPPV</div>

* 1 year is assumed to be one calendar year

Eligible groups under RVP 2020/21

Type of institution	Eligible groups	Types of vaccines to be vaccinated	
		SIV	PCV13 & 23vPPV
RCHE	Residents in RCHE*	✓	✓
	Staff in RCHE*	✓	✗
RCHD	Residents / boarders in RCHD*	✓	✓ (For residents aged 65 or above ONLY)
	Staff in RCHD*	✓	✗
Designated Institutions (DIs) serving PIDs	Non-institutionalised PID receiving service in DIs#	✓	✗
	Staff working in DIs	✗	✗
RCCC	Residents in RCCC (children aged six months to 11 years)	✓	✗
	Staff in RCCC	✓	✗

* Does not include day care centre users or staff working in day care centre

Does not include non-PID users

Modified Arrangements for RVP 2020/21

	2019/20	2020/21
1. Vaccination records checking & claims submission	<p>VMOs have 2 options to choose:</p> <ul style="list-style-type: none"> • By individual vaccine recipient; OR • By Excel batch upload 	Same arrangement as 2019/20
2. Vaccine ordering	VMOs to submit vaccine order form to Vaccination Division via fax	Same arrangement as 2019/20
3. Vaccination equipment	VMOs to prepare necessary equipment e.g. sharp boxes for vaccination on vaccination day	[Modified] Institutions will support the preparation of vaccination equipment on vaccination day
4. Clinical waste management	Arranged by VMOs with assistance from institutions if necessary	[Modified] Arranged by VMOs, with assistance from Institutions and supported by DH

1. Vaccination Records Checking

RCHs/RCCCs/DIs


- Submit completed consent forms to VMOs at least 25 working days before the vaccination

VMOs

- Verify past vaccination history & eligibility for all recipients through eHS(S) by:
 - ✓ Individual vaccine recipient; OR
 - ✓ Excel batch upload

1. Vaccination Records Checking

By individual vaccine recipient

 **Vaccination Record Enquiry**

Recipient Information

Document Type: Hong Kong Identity Card
Name: CHAN, TAI MAN
Date of Birth / Gender: 08-08-1930 / Male
HKIC No.: D123456(1)

Vaccination Record No. of records: eHealth System (2) Hospital Authority


	Injection Date	Vaccine	Dose	Information Provider	Remarks
1	15 Jul 2010	Seasonal influenza 2010/2011	N/A	Residential Care Home (eHS)	
2	15 Jul 2010	Pneumococcal (23vPPV)	N/A	Residential Care Home (eHS)	


Page 1 of 1 (2 items)

Disclaimer
The immunization record (including pneumococcal vaccination, seasonal influenza vaccination and human swine influenza vaccination) is for information only and may not be exhaustive. Service Provider is advised to verify the vaccination history with the relevant service provider.

[Return](#)

Check any 2nd page of the records

 **衛生防護中心**
Centre for Health Protection

 **衛生署**
Department of Health

1. Vaccination Records Checking

By Excel batch upload

20 working
days before
vaccination

Submit consent list in Excel format to DH via email

Download **First Report** on eHS(S) to check vaccination records

Rectify invalid accounts for recipients

Input vaccination date for the batch

10 working
days before
vaccination

Submit vaccine order to DH via fax

Confirm batches

Check **Final Report** and other documents

1. Vaccination Records Checking

By Excel batch upload

- Bring the **Final report & Onsite Vaccination List** to the vaccination activity

	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y
1		Section 2 - Account matching result									Section 3 - Vaccination checking result (generated by s				
2		Validated Account found			Temp Account created			Matching result	Confirm not to inject (Y/N)						
		eHS(A) ID	With same doc. no.	Fields difference	Temp account no.	Status	ImmD validation date				Vaccination checking date	Only dose	1st dose	2nd dose	Availabl e to inject
		172048	Y					Validated account found	N		2019/09/20	No	Y	Y	Y
		372051	Y					Validated account found	N		2019/09/20	No	Y	Y	Y
6		1372012	Y					Validated account found	N		2019/09/20	No	Y	Y	Y
7		EHA511372036	Y					Validated account found	N		2019/09/20	No	Y	Y	Y
8		EHA511372063	Y					Validated account found	N		2019/09/20	No	Y	Y	Y
9			N		C19920-65-5	Not for ImmD Validatio		Incorrect format/Missing	N		2019/09/20	No	Y	Y	No

Final Report

SAMPLE

	G	H	I	J	K	L	M	N	O
1						Section 2 -Vaccination decision			Section 3: Vaccination record (to be filled by service provider)
2	Sex	Date of Birth	Doc type	Contact Number		Vaccine to inject	Reject Reason		Actual injected (Y/N)
3	M	1931-02-05	HKIC	91122233		RQIV			
4	M	1942-07-17	HKIC	91123233		RQIV			
5	M	1945-12-15	HKIC	92262833		RQIV			

Onsite vaccination list

SAMPLE

1. Vaccination Records Checking

VMO should mark the vaccination date of the previous dose (if any) on the consent form

院舍編號	
PH9999 (由院舍填寫)	
過往接種記錄	最近一次接種日期 (月/年)
季節性流感疫苗	11/2019
13 價肺炎球菌結合疫苗	01/ 11 / 2019
23 價肺炎球菌多醣疫苗	
(由到診註冊醫生填寫)	


衛生署


院舍防疫注射計劃
疫苗接種同意書

SAMPLE

醫健通 (資助)	
1. TR	
2. TR	
接種記錄	2019/20 年度 接種日期 (日/月/年)
季節性流感疫苗 (單劑 / 第一劑)	/ /
季節性流感疫苗 (第二劑 (如適用))	/ /
13 價肺炎球菌結合疫苗	/ /
23 價肺炎球菌多醣疫苗	/ /
到診註冊醫生姓名：	

注意：1. 請用黑色或藍色

填寫本同意書。

個工作天前交予到診註冊醫生，以透過醫健通 (資助) 系統查核服

同意書的

- ❖ Mark the past vaccination date according to eHS(S) results
- ❖ Pay attention to the dose interval of PV. The next schedule which should be 1 year apart

If vaccination record and eligibility status of the person have not been checked in the eHS(S), the vaccination should be deferred until checking of eligibility status is in order.

2. Vaccine ordering

- **Liaise with RCH/RCCC/DI** to confirm:
 - Vaccination dates of SIV & PV
 - Vaccine delivery date, time and designated staff to receive vaccines
 - No. of **remaining dose(s)** of SIV & PV (if any) in RCHs & ensure they are **stored properly and not expired**
 - The **place and fridge for proper vaccine storage**

Ensure cold chain is maintained at 2-8 °C

2. Vaccine Ordering

Vaccine ordering

- Fill in the vaccine order form based on the number of remaining doses & results from vaccination record checking on eHS(S)

Vaccine order form (丙部)

申請疫苗數目：	季節性流感疫苗	需訂 _____ 針	
疫苗資源寶貴， 請珍惜，勿浪費。	肺炎球菌疫苗	13 價肺炎球菌結合疫苗	23 價肺炎球菌多醣疫苗
		需訂 _____ 針	需訂 _____ 針
		*庫存疫苗數目： (即過往年度剩餘未過期的肺炎球菌疫苗)	已有 _____ 針

- Submit form to DH **at least 10 working days** before vaccination
- Contact DH if VMO cannot receive order confirmation **3 working days after order submission**

SAMPLE

訂單編號	送針日期	 衛生署 2020/21 年度院舍防疫注射計劃 疫苗申請表格 (安老院舍)		訂針
由本署職員填寫				
備註：1. 由於訂購疫苗及安排運送時間，請於接獲已預約最少 10 個工作天後至本署領取疫苗至本署(傳真號碼：2713 6916)。到診註冊醫生於傳真表格後三週工作天內仍未收到本署的訂購單通知，請致電 2125 3133 與本署職員聯絡。 2. 到診註冊醫生有責任於申請疫苗前，確認院友/職員是否符合資格接種季節性流感/肺炎球菌疫苗。 3. 到診註冊醫生將聯絡院舍安排負責人領取疫苗；當院舍收到疫苗時，當即向院舍院友/職員發給疫苗。 4. 通過郵寄方式表格上填妥後寄回本署，到診註冊醫生會替換為已接受「院舍防疫注射計劃」的條款和條件。有關計劃更新後的條款和條件以及附錄，將提供更新到衛生防護中心網站 (www.chp.gov.hk)。				
甲部 院舍資料				
安老院舍名稱：_____				
院舍編號：	院友總人數：	職員總人數：		
乙部 已同意接種疫苗的人數				
已同意接種季節性流感疫苗的人數：	院友	職員	合共	
	_____	_____	_____	
已同意接種肺炎球菌疫苗的人數	院友			
13 價肺炎球菌結合疫苗：	_____			
23 價肺炎球菌多醣疫苗：	_____			
備註：1. 如從未接種任何肺炎球菌疫苗之院友，應先接種 13 價肺炎球菌結合疫苗。 2. 已接種 13 價肺炎球菌結合疫苗之院友，應於接種後一年接種 23 價肺炎球菌多醣疫苗。 3. 已接種 23 價肺炎球菌多醣疫苗之院友，應於接種後一年接種 13 價肺炎球菌結合疫苗。 4. 如已接種 23 價肺炎球菌多醣疫苗及 13 價肺炎球菌結合疫苗，於院舍的防疫注射計劃下，則無需再安排接種肺炎球菌疫苗。				
丙部 訂單及送貨資料				
申請疫苗數目：	季節性流感疫苗	需訂 _____ 針		
疫苗資源寶貴， 請珍惜，勿浪費。	肺炎球菌疫苗	13 價肺炎球菌結合疫苗	23 價肺炎球菌多醣疫苗	
		需訂 _____ 針	需訂 _____ 針	
		*庫存疫苗數目： (即過往年度剩餘未過期的肺炎球菌疫苗)	已有 _____ 針	已有 _____ 針
接種疫苗的日期：_____ 年 _____ 月 _____ 日 (時間：上午/下午/全日) 請先與院舍/宿舍確定接種日期，本署會聯絡院舍/宿舍確認接種日期。 疫苗送達時間為當日上午十時至下午一時(上午)或下午二時至五時(下午)。				
送貨地址：_____ (請用中文填寫及註明送針樓層) 負責接收疫苗的院舍職員姓名：_____ 接收疫苗聯絡電話：_____				
丁部 到診註冊醫生 (VMO) 資料				
VMO 姓名：_____		VMO 註冊編號：M _____		
VMO 聯絡電話：_____		VMO 傳真號碼：_____ VMO 簽署：_____		



3. Vaccination Equipment

- Liaise with RCHs/RCCCs/DIs to prepare vaccination equipment
- Pay attention to the **expiry date** of the equipment & medication
- **Emergency equipment & medication must be ready in the vaccination venue**

	Prepared by VMOs	Prepared by Institutions
1. Equipment	<ul style="list-style-type: none">• Emergency Equipment	<ul style="list-style-type: none">• Sharps boxes• Dry sterile gauzes/non- woven balls• Alcohol pads• 70-80% alcohol-based hand-rub solution• Kidney dishes / containers• Vaccines
2. Forms & Documents	<ul style="list-style-type: none">• Signed consent forms• Batch upload: Final report and Vaccination list• Individual vaccine recipient: Consent list	<ul style="list-style-type: none">• Vaccination cards (including old records if available)
3. Stationery	<ul style="list-style-type: none">• Clinic / doctor's name chops (for vaccination card)• Organization / clinic stamp (for clinical waste collection)	<ul style="list-style-type: none">• Date chops• Pens• Institution stamp (for clinical waste collection)

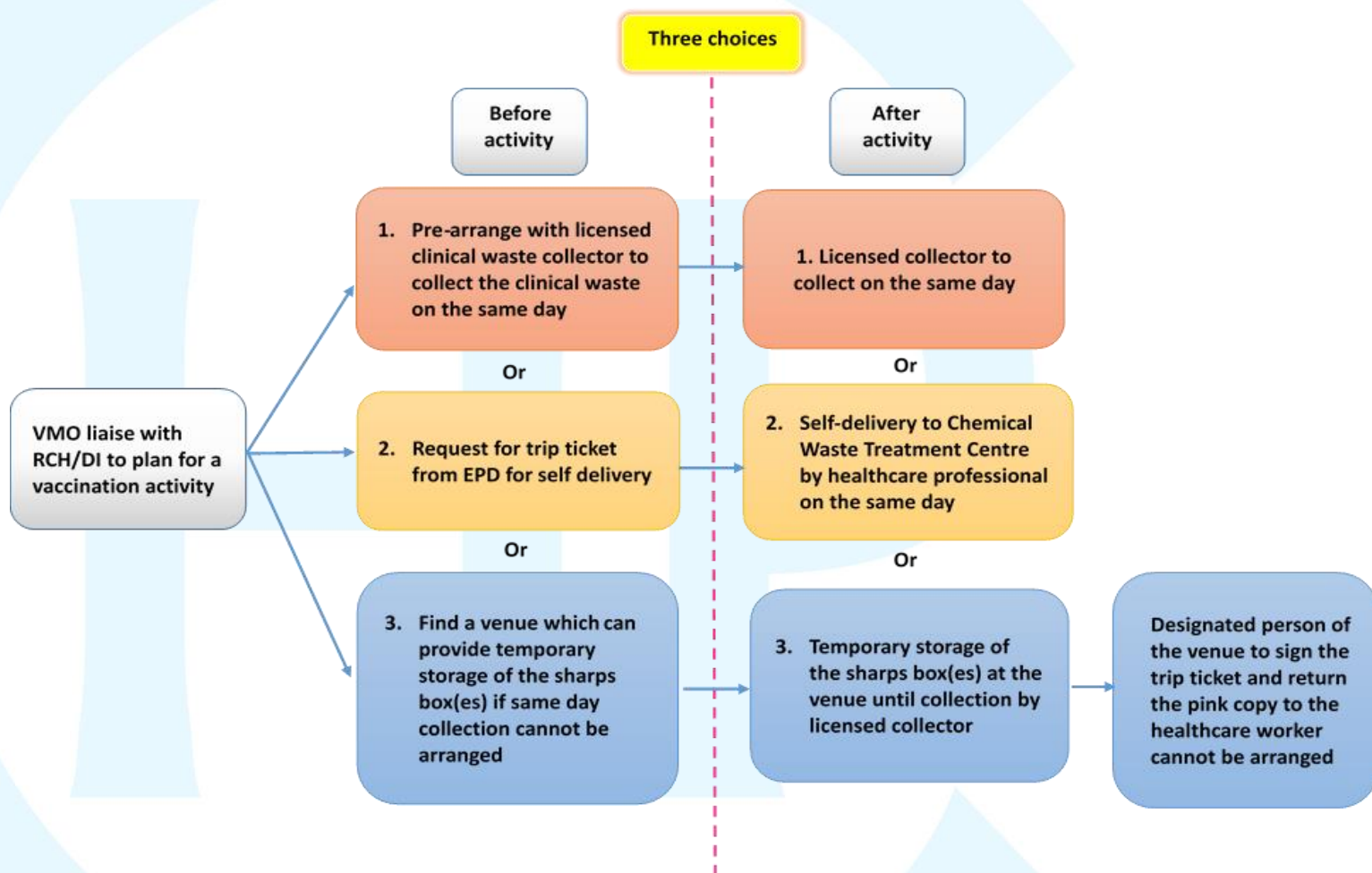
3. Vaccination Equipment

Sample of Emergency equipment & medication



- Written protocol for emergency management
- Bag Valve Mask Set (with appropriate mask size)
- Adrenaline auto injector/
Adrenaline (with appropriate preparation & syringe)
- Blood pressure monitor (with appropriate cuff size)

4. Clinical Waste Management



****If necessary, VMOs may liaise with RCHs/RCCCs/DIs to assist in clinical waste disposal in their names for VMOs**

4. Clinical Waste Management

- Obtain a **Clinical Waste Producer Premises Code** from EPD
- Premises code is needed for completing the **Trip Ticket**

****Keep trip ticket records for 12 months****

醫療廢物產生者地點編碼申請

區域辦事處 (東) (觀塘、黃大仙、西貢、九龍城) 傳真: 2756 8588 電話: 2755 5518
 區域辦事處 (南) (油尖旺) 傳真: 2402 8272 電話: 2402 5200
 區域辦事處 (西) (香港島、離島) 傳真: 2960 1760 電話: 2516 1718
 區域辦事處 (北) (北大嶼山、屯門、荃灣、葵青、深水埗) 傳真: 2411 3073 電話: 2417 6116
 (元朗、沙田、大埔、北區) 傳真: 2685 1133 電話: 2158 5757

I 醫療廢物產生者詳情

產生者名稱 (中文) 陳大文診所 (外展服務) (英文) Chan Tai Man Clinic (Outreach Service)
 聯絡人 (中文) 李欣欣 (英文) Lee Yan Yan 護士
 聯絡電話 傳真號碼 商業登記證號碼 / 身份證編號 (倘由個人申請)
 12345678 12345678 XXXXXXXXXXXXXXXX (請填寫郵箱)
 通訊地址(英文) ABC Headquarter 1/F, ABC building, ABC street, HK

Premises Code

- Specify **Outreach Service** on the request form
- Unique number for each premises
- New venue, new code
- Free of charge

II 申請類別 (3種申請類別)

☒ 新申請 / 補領遺失地點編碼 (刪去不適用)

☐ 更改資料 / 搬遷 / 更改產生者名稱 (刪去不適用)

☐ 取消地點編碼

I 醫療廢物產生者詳情

產生者名稱 (中文) 陳大文診所 (外展服務) (英文) Chan Tai Man Clinic (Outreach Service)
 聯絡人 (中文) 李欣欣 (英文) Lee Yan Yan 護士
 聯絡電話 傳真號碼 商業登記證號碼 / 身份證編號 (倘由個人申請)
 12345678 12345678 XXXXXXXXXXXXXXXX
 通訊地址(英文) ABC Headquarter 1/F, ABC building, ABC street, HK

ABC Medical Clinic / ABC 診所
 12A, ABC Building,
 123 Street, Mongkok, Kowloon

Sample of premises code



PC02/RE/00001234

Clinical Waste Producer Premises Code

• Request forms available online
<https://www.epd.gov.hk/epd/clinicalwaste/en/information.html>

4. Clinical Waste Management

- VMOs may liaise with RCHs/RCCCs/DIs to assist in clinical waste disposal in their names for VMOs
- If VMOs still encounter difficulties in clinical waste disposal, they may seek assistance from DH

Page _____ of _____

To : Programme Management and Vaccination Division, Centre for Health Protection
Fax no. : 2713 6916

Clinical Waste Collection Service under Residential Care Home Vaccination Programme (RVP) 2020/21

I hereby request for clinical waste collection service for the following Residential Care Home(s) / Designated Institution(s) serving persons with intellectual disability / Residential Child Care Centre(s).

Code of RCH(s) ¹ / PID ² institution(s) / RCCC(s) ³	Name of RCH(s) ¹ / PID ² institution(s) / RCCC(s) ³	Quantity of Sharp Box(es)	Total Weight (kg)
<u>Example:</u> AB1234	ABC Elderly Home	1	0.5

¹ RCH – Residential Care Home

² PID – Designated Institution serving Persons with Intellectual Disability

³ RCCC – Residential Child Care Centre

Signature of
Visiting Medical Officer: _____
Name of
Visiting Medical Officer: _____
Date: _____

4. Clinical Waste Management


- For more information, please refer to:
 - EPD's Code of Practice (CoP) for the Management of Clinical Waste (Small Clinical Waste Producers)
(www.epd.gov.hk/epd/clinicalwaste/file/doc06_en.pdf)
 - RVP Doctors' Guide
 - Information Sheet and FAQ about Clinical Waste Management in CHP website (www.chp.gov.hk/files/pdf/rvp_infosheet_clinicalwaste.pdf)

5. Claims Submission

Make claims in eHS(S) **within 7 days** of injection (to keep records in eHS(S) updated)

By Excel Batch Upload: create claims by batch

Menu

 Vaccination File Management

Vaccination File ID	School / RCH Code	Scheme / Subsidy / Dose to Inject	Progress					Status	Download Report			
			Upload Date	Rectification	Final Report Generation Date	Vaccination Date	Submit Claim					
VF20191023-001	[NH0535] KWONG YUM CARE HOME	RVP QIV 2019/20 Only/1st Dose	2019-10-23			2019-10-24		2019-10-28		<div>Claim</div>	Pending Upload Vaccination Claim	<div>Final Report</div> <div>Onsite Vaccination</div>

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Client Information

Category Resident

Seq. No.	Ref. No.	Doc. Type Identity Doc. No.	Contact No.	Name	Sex	DOB	Other Fields	Confirm not to Inject	Actual Injected <input type="checkbox"/> Yes <input type="checkbox"/> No	Account ID / Reference No.
1	1	HKIC N556583(7)	91122233	FU, SIU MING (傅小明)	M	05 Feb 1931	• Date of Issue: 01 Jan 2011	No	<input checked="" type="radio"/> Y <input type="radio"/> N	EHA511372125
2	2	HKIC CP049029(6)	91123233	CHEUNG, KIN YUEN (張建源)	M	17 Jul 1942	• Date of Issue: 14 Feb 2007	No	<input checked="" type="radio"/> Y <input type="radio"/> N	EHA511239706
3	3	HKIC V483625(1)	92262833	WONG, HING CHIU (黃興超)	M	15 Dec 1945	• Date of Issue: 01 Jan 2012	No	<input checked="" type="radio"/> Y <input type="radio"/> N	EHA511372202

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Summary

5. Claims Submission

Make claims in eHS(S) **within 7 days** of injection (to keep records in eHS(S) updated)

By individual vaccine recipient: create claims by individual

● Claim Information

Practice: KUNG CHUNG KONG - Branch 2 Clinic (2)

Scheme: Residential Care Home Vaccination Programme

Service Date: 26-10-2017

Category: ☐ Health Care Worker ☒ Resident ☐ Persons with Intellectual Disability (or related)

RCH Code: BH1316

RCH Name: LOK SIN TONG HOI WANG ROAD NURSING HOME

Subsidy ⓘ	Dose	Injection Cost
<input type="checkbox"/> RQIV 2017/18	N/A	\$50
<input type="checkbox"/> RTIV 2017/18	N/A	\$50
<input type="checkbox"/> 23vPPV	N/A	\$50
<input type="checkbox"/> PCV13	N/A	\$50
Total Injection Cost		\$0

Cancel × Claim ▶

Points to Note

Points to Note

- VMO providing the vaccination service must be enrolled in RVP
- If there is change of VMO after vaccine ordering, please notify DH as soon as possible
- VMO should be present and oversee the whole vaccination process
- No extra charge should be imposed on residents / PIDs or staff
- The injection fee should not be shared with RCHs / DIs

4. Mandatory CME requirement via joining Primary Care Directory in 2021/22

PCD Enrolment and CME Requirement

To enhance the quality of service provision and to encourage continuous quality improvement through continuing medical education (CME), the mandatory CME requirement via joining the Primary Care Directory (PCD) has been implemented by phases for doctors joining various Government subsidized vaccination programmes/schemes since **2018/19**.

New

Starting in the **2021/22 season**, all doctors under RVP, including new enrollees and previously enrolled doctors, are required to be enrolled and listed in **Primary Care Directory (PCD)**.

PCD Enrolment and CME Requirement

For **PCD** enrollment,

- For current enrollees of RVP, enrolment to the PCD can be applied online through the eHealth System (Subsidies) at apps.hcv.gov.hk

For maintenance in the **PCD**, **CME** have to be fulfilled

- **Specialists:** included in Specialist Register
- **Non-specialists:** to satisfy CME requirements (yearly CME certificate or qualified to quote the title “CME-Certified”)

Contact Us

疫苗計劃組

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Thank You