



2018/19 Seasonal Influenza Vaccination—
School Outreach Vaccination Pilot Programme,
Enhanced Vaccination Subsidy Scheme Outreach Vaccination,
and Other VSS Outreach Vaccination

Claim Procedures for School Outreach Vaccination

9 April 2018



衛生署
Department of Health

Public-Private-Partnership Outreach Team (PPP mode)

- The claim procedures have been simplified to facilitate the PPP doctors

PPP Mode Claims Procedures (1)

Before Vaccination

Schools

- Distribute and collect consent forms and health assessment forms
- Provide the consent forms and health assessment forms to the PPP doctors for checking
- Mass input of the information of consented students via School Portal to DH

DH

- Match the student information with eHS(S)/ Immigration Department, to check for vaccination history
- Provide a consolidated list of students eligible for vaccination to the PPP doctors

PPP Mode Claims Procedures (1)

Before Vaccination

- PPP Doctors
 - Obtain consent forms and health assessment forms from schools for checking
 - Match the consolidated list and inform DH the number of students eligible for vaccination (for DH to order vaccines)



Sample of Mass Input by Schools (For illustration only)

*Class no. 班號	*Chinese name 中文姓名	*English surname 英文姓氏	English given name 英文名字	*Sex (M/F) 性別	*Date of Birth (DD/MM/YYYY) 出生日期 (* If text format is used, it is required to conform to 'dd/MM/yyyy' format)	Document Type 身份證明文件類型	Document Number 身份證明文件號碼	Contact Number 聯絡號碼
						Birth Certificate - HK 香港出生證明書		
						Birth Certificate - HK 香港出生證明書		
						Birth Certificate - HK 香港出生證明書		
						Birth Certificate - HK 香港出生證明書		
						Birth Certificate - HK 香港出生證明書		
						Birth Certificate - HK 香港出生證明書		



PPP Mode Claims Procedures (2)

On the Day of Vaccination

- PPP Doctors
 - Ensure
 - i. the Consent Form from the student's parents has been received
 - ii. whether the student is clinical indicated for vaccination on that day
 - Provide vaccination after checking

PPP Mode Claims Procedures (3)

After Vaccination

- PPP Doctors
 - Update the list of students who had actually received vaccination, deleting those who did not receive the vaccination
 - Provide the updated list to DH
 - Keep the consent forms and health assessment forms properly for 7 years

PPP Mode Claims Procedures (3)

After Vaccination

- DH
 - Upload the list of students who had received vaccination to eHS(S) for release of injection fees
 - Verify with schools/ PPP doctors in case of doubt
 - Conduct post-payment check

Enhanced VSS Outreach Vaccination



Claim Procedures

Before vaccination

- Check “Consent to Use Vaccination Subsidy” forms and health assessment forms
- Check vaccination record at the eHS(S)

After vaccination

- Submit the claim under a specific column in the eHS(S) within 7 days from the day of vaccination



Claim Submission: *screen capture for illustration only*

eHealth System (Subsidies) - Claim - Internet Explorer

WONG, TAI KWOK SAU

Home Inbox Logout

01/12/2016 12:29:35

Claim

1. Search eHealth (Subsidies) Account >>> 2. Enter Details 3. Complete Claim

Enter Details

Account Information Vaccination Record

Document Type **Hong Kong Identity Card**

Name **TAI, MING KIT (戴銘杰)** Date of Birth / Gender **20-01-1983 / Female**

HKIC No. **BB245XXX(X)** Date of Issue **08-06-06**

Claim Information

Practice **WONG TAI KWOK SAU Clinic (1)**

Scheme **Vaccination Subsidy Scheme**
(Provide vaccination services at non-clinic setting)

Service Date

Category Pregnant Women
 Persons with Intellectual Disability
 Persons receiving Disability Allowance

Type of Documentary Proof Approval Letter for Disability Allowance

Place of Vaccination

Subsidy ⓘ

QIV-DA 2016/17

TIV-DA 2016/17

Please select ---
Community Centre
District Council / LegCo Member's Office
Elderly Centre
Kindergarten / Childcare Centre
PID Institution
Primary School
Owners' Corporation / Mutual Aid Committee
Others

Privacy Policy | Important Notices | System Maintenance

100%



Select Primary School or Kindergarten/ Childcare Centre

Select the vaccine type



Claim Submission: screen capture for illustration only

eHealth System (Subsidies) - Claim - Internet Explorer

eHealth System (Subsidies)
DE300_01 (for SHUM, WOON WO)

Home Logout

Menu

Claim

1. Search Account >>> 2. Enter Details 3. Complete Claim

Enter Details

Account Information Vaccination Record

Document Type: Hong Kong Identity Card
Name: CHAU, PEACE (周平安) Date of Birth / Gender: 1920 / Male
HKIC No.: K999XXX(X) Date of Issue: 15-08-09

Claim Information

Practice: Ho Tai Fu Clinic (2)
Scheme: Residential Care Home Vaccination Programme
Service Date: 01-10-2012
Category:
 Health Care Worker
 Resident
RCH code:
RCH name:

You need to select the name of school

Subsidy	Dose	Amount	Remarks
<input checked="" type="checkbox"/> 23vPPV	N/A	\$50	Injection Cost: \$50
Total Amount		\$50	

Cancel Claim

完成 近端內部網絡

21/12/2015 14:26:17 RVP



Claim Procedures

- ONLY **Hong Kong residents** studying at the **primary schools** where outreaching vaccination being held are **eligible** for enhanced VSS vaccination subsidy



Claim Procedures for Clinical Waste Subsidy

Provide a self-certified true copy either one of the followings:-

- the receipt from the licensed clinical waste collector to collect the clinical waste from the venue; or
- the trip ticket/ receipt if the clinical waste is directly disposed to the Waste Treatment Centre at Tsing Yi by enrolled doctors



Thank you!