

**Statement of Purposes for the Collection of Personal Information
by Department of Health on Suspected Institutional Outbreak of Infectious Diseases
at Institutions or Schools**

Purpose of Collection

1. The personal data provided by institutions or schools to the Department of Health (DH) will be used for the following purposes:-

(a) Epidemiological surveillance;

(b) Notification, investigation and control of suspected institutional outbreak of infectious diseases at institutions or schools.

The provision of personal data is voluntary. If the information provided to DH is insufficient, we may not be able to carry out the public health investigation, control actions and necessary risk assessment.

Classes of Transferees

2. The personal data you provided are mainly for use within DH but they may also be disclosed to other Government bureaux/departments or relevant parties for the purposes mentioned in para. 1 above, if required. Apart from this, the data may only be disclosed to parties where you have given consent to such disclosure or where such disclosure is allowed under the Personal Data (Privacy) Ordinance.

Access to Personal Data

3. You have a right of access and correction with respect to personal data as provided for in sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data. A fee may be imposed for complying with a data access request.

Enquiries

4. Enquiries concerning the personal data provided, including the making of access and corrections, should be addressed to Senior Executive Officer (Communicable Disease Division), Centre for Health Protection, Department of Health:

Address : 3/F, 147C Argyle Street, Kowloon

Tel : 2125 2380