

Information Sheet for Participating Doctors
2020/21 Seasonal Influenza Vaccination (SIV) School Outreach

Objectives of SIV School Outreach: To facilitate primary schools and pre-primary institutions, including kindergartens, kindergarten-cum-child care centres, child care centres and special child care centres in arranging outreach flu vaccination, so as to increase the seasonal influenza vaccination coverage for school children, to reduce school absenteeism, influenza related complications, hospitalisations and deaths, and to reduce influenza transmission in the community.

Implementation: Influenza vaccination will be provided for all school children of the participating schools, by mobilising private doctors through Public-Private-Partnership (PPP) vaccination teams. Doctors will be reimbursed by the government for each dose of SIV provided, and they are not allowed to charge extra service fees to the children. Please refer to the *Table on Arrangement* on page 4.

Types of Outreach:

- ✧ Primary School Outreach
- ✧ KG/CCC Outreach

Methods of joining: Doctors shall complete the attached **Form A (Application Form)** and **Form B (Assessment Form)** by fax (2984 9608) or by email (pilotsiv@dh.gov.hk) **on or before 15 May 2020**. Doctors can choose to join either Primary School Outreach or KG/CCC Outreach or both, through School Self-selection of Doctor and/ or DH-matching.

- ✧ *School Self-selection of Doctors:* Doctor's name, name of practice, contact details and service district(s) will be published on the Centre for Health Protection website for schools' reference and the schools may contact the doctor/medical organisation if they wish to partner with them. Doctors and their medical organisation are not required to and shall not contact the schools proactively.
- ✧ *DH-matching:* Doctors' past outreach experience, readiness for the programme in the coming season, etc. will be assessed in Form B (Assessment Form). Their past performances in our outreach vaccination programmes will also be considered. They will then be awarded points and then matched to schools according to their geographical preference and priority.

Requirements for participating doctors: Please note that enrolment in the “Vaccination Subsidy Scheme” (VSS) and Primary Care Directory (PCD) are mandatory requirements for private doctors to participate in the 2020/21 Seasonal Influenza Vaccination School Outreach (Free of Charge). The link to the eligibility in joining the PCD:- <https://apps.pcdirectory.gov.hk/SP/Main/Main.aspx>

*Other requirements include:-

Requirements	Primary School Outreach	KG/CCC Outreach
Manpower	Possess sufficient manpower to provide 1st dose vaccination service within 2 days and 2nd dose within 1 day	Possess sufficient manpower to provide vaccination service, including staff for proper positioning of school children
Outreach hours	Provide vaccination service during normal school hours (Mon-Fri, 8am-3pm)	Mutually arrange the vaccination date and time with schools
Purchase, storage and deliver of vaccines	Not applicable (DH will provide the vaccines)	Have the capacity to purchase, store and deliver vaccines for outreach activities

Reference for manpower estimation:

Primary school (6 classes in a grade)	KG/CCC
Provide at least 1 doctor/ registered nurse/ enrolled nurse to provide supervision on-site & at least 1 staff with first-aid training	Provide at least 1 doctor/ registered nurse/ enrolled nurse to provide supervision on-site & at least 1 staff with first-aid training
6 injection staff for a primary schools with 6 classes in a grade	Injection staff work in pair with 1 injection staff with 1 assistant for proper positioning of child

Allocation of schools: Doctors will be ranked according to the assessment of their previous experience and performance. Schools applied for DH-matching will be allocated to the doctors by batches according to the doctors’ ranking and their geographical preference. The size of the batches will depend on the number of schools that require DH-matching and the number of doctors applied for DH-matching. If there are more schools than the doctors, there will be further rounds of allocation until all the schools are matched with doctors.

Timeline:

Date	Event
May 2020	<ul style="list-style-type: none"> • Invitation to doctors and schools to join school outreach
	<ul style="list-style-type: none"> • Enrolment deadline for school programme (doctors and schools)
By June 2020	<ul style="list-style-type: none"> • Announcement of Self-Selection results (School Programme)
By July 2020	<ul style="list-style-type: none"> • Announcement of DH-matching results (School Programme)
July to Aug 2020	<ul style="list-style-type: none"> • Detailed briefings to participating doctors, schools and institutions (School Programme)
Early to late Oct 2020	<ul style="list-style-type: none"> • School Programme to start in phases

Remarks: Participating doctors of our vaccination programmes are reminded to observe the *Code of Professional Conduct* issued by The Medical Council of Hong Kong, the *Terms and Conditions of Agreement of Vaccination Subsidy Scheme (VSS)* and its *Supplementary Agreement of SIV School Outreach* (<https://www.chp.gov.hk/en/features/45858.html>) and the *VSS Doctors' Guide* (<https://www.chp.gov.hk/en/features/45838.html>) issued by Programme Management and Vaccination Division, Centre for Health Protection (CHP) in carrying out services under school outreach vaccination activities.

Arrangement of 2020/21 SIV School Outreach (Free of Charge)

	Primary School Outreach	KG/CCC Outreach
Type of schools	Primary schools	Kindergartens / child care centres
Eligible group	All students at participating schools	
How to find VSS doctors by schools?	<ul style="list-style-type: none"> • School Self- selection of Doctors • DH-matching 	
Vaccine procurement and delivery	By DH (only inactivated influenza vaccine will be provided)	By PPP doctor (Inactivated influenza vaccine or live attenuated influenza vaccine)
Preparation: e.g. fix the dates, venue, collect consent forms	PPP doctor to liaise with the school	
1st dose arrangement	By PPP doctor within 2 days	By PPP doctor
2nd dose arrangement for children under age 9 who have never received SIV before	To be provided at school by PPP doctors within 1 day	To be provided at school by PPP doctors
Collection of unused vaccine	Arranged by DH	Arranged by PPP doctor
Collection of clinical waste	Arranged by PPP doctor	
To provide mop up at school for students who have missed the outreach vaccination	No, students are referred to any VSS doctor at clinic	
Extra Service Fee chargeable	Not allowed	
Reimbursement for vaccination provided	HKD\$100 for each dose of SIV given (includes clinical waste disposal cost)	HKD\$270 for each dose of SIV given (includes vaccine cost and clinical waste disposal cost)